



CMEF SPRING 2018

NECC, Shanghai
APRIL 11-14, 2018

Dear Exhibitor,

It is with honor and pleasure to inform you that **DHL Top-Trans is the Official Freight Forwarder** appointed by the organizer for the subject exhibition. In order to ensure the smooth customs clearance and handling of your exhibits at the above event, we wish to bring the following important points, which are reiterated in the latest Customs Notice, to your attention.

1) DEADLINE OF THE DOCUMENTS REQUIRED FOR CUSTOMS CLEARANCE

Please be informed that due to the rigid customs formalities and high rate of customs inspection in Shanghai, advance submission of 'List of Exhibits (with HS code)' form are required by Shanghai Customs. Therefore, please complete this document in English (in Excel Format) and send it to DHL Top-Trans no later than **09 MAR 2018**. Late submission of 'List of Exhibits' form will not be accepted by the Customs!

The 'List of Exhibits' form is attached herewith. – Please note that this form is the only approved format accepted by the Chinese Customs Authorities. Every exhibitor must submit this form to us without exception. Please do not use your own agents or company letterhead on any packing lists.

2) ACCURACY OF THE CUSTOMS DOCUMENTS

Your cargo will probably be opened for inspection by customs, so please make sure there is no any discrepancy between 'List of Exhibits' and actual content of the cargo.

3) CUSTOMS REJECT TO CLEAR ANY ITEMS UNRELATED

And any items unrelated with the exhibition are not allowed to be packed into the shipment.

4) NO VALUED ITEMS CAN BE SOLD OR CONSUMED

Your cargo is cleared under the temporary importation with the exhibition license so it is supposed all your items should have to be returned after the exhibition. Reasonable quantities of no commercial value items can be consumed. Please consult us for the details before shipping them out.

Thank you for your attention to this matter. Should you have any queries or difficulties providing the 'List of Exhibits' before **09 MAR 2018**., please feel free to contact **Mr. Frank Zhu** at E-mail : **frank.zhu@dhl-toptrans.com**



SHIPPING MANUAL

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A. SCHEDULE

	For air shipments	For sea shipments
CARGO RECEIVING DEADLINE	28 MAR 2018	23 MAR 2018
DOCUMENTS REACHING DHL		
Airway bills for air shipments	48 hours prior to arrival of flight	
Ocean bills of lading for sea shipments		7 days prior to arrival of vessel
Other Documents on or before	09 MAR 2018	09 MAR 2018
INBOUND PAYMENT ON OR BEFORE	06 APRIL 2018	

- Above schedule is subject to the final decision of move-in dates from the organizer.
- Holiday Adjustments during Chinese New Year, Labour Day, Dragon Boat Festival, and National Day definitely affect the regular arrangement of customs clearance and collection of cargoes; adhering to the above documents and cargoes receiving period is **IMPORTANT** as there is no room for any delay.

B. DOCUMENTS CHECKLIST

DOCUMENTS INCLUDING	REMARKS	DETAILS IN SECTION
Airway bills for air shipments	- 1 original with 3 copies to consignee	C-2
Ocean bills of lading for sea shipments	- 1 original with 3 copies to consignee	C-2
List of Exhibits (LOE)	- 1 original with 3 copies attached to the airway bill or ocean bill of lading	C-3
Censorship items (literature / films / slides / videotapes / advertising gifts, etc)	- 3 samples to DHL	D
Corresponding IMCO certificate for dangerous goods / hazardous goods, if any	- 1 original attached to the original airway bill or ocean bill of lading; - 1 copy by fax or by email in advance.	E
Original "Fumigation Certificate" for wooden packing / products or "Declaration of non-wooden packing materials"	- 1 original attached to the original airway bill or ocean bill of lading; - 1 original to DHL ; - 1 copy by fax or by email in advance.	I
Insurance Policy (if insured)	- 1 copy brought to fair site	N

C. DOCUMENTATION

1. CONSIGNMENT INSTRUCTION

Important - Due to the Customs System updating, all air consignments now require HAWB manifest data in the customs system. Therefore please consign the air consignment under MAWB with back to back HAWB. The consignee and notify party on MAWB and HAWB are **not** the same. Otherwise air consignment under MAWB without HAWB will no longer be distributed to our airport warehouse, which will take longer time for customs clearance and incur more cost for terminal handling.

All shipments must be consigned "Freight prepaid" to the following consignee.

*****SHIPMENTS SENT BY COURIER WILL NOT BE ACCEPTED!*****

For air shipments - to Shanghai Airport:	For sea shipments - to Shanghai Seaport:
<p>MAWB: CONSIGNEE: JIANGSUFEILIKS INT'L LOGISTICS INCSHANGHAI BRANCH ROOM A615, NO1333 WENJU ROAD, SHANGHAI 201202, CHINA TEL: 8621 50962053 FAX: 8621-68852951</p> <p>NOTIFY PARTY: TOP-TRANS EXPO LOGISTICS CO., LTD. TEL: (+86) 21 5835 0858 FAX: (+86) 21 5835 0929 CONTACT: MR. FRANK ZHU FOR: 79TH CMEF / ICMD 2018</p> <p>HAWB: CONSIGNEE & NOTIFY PARTY: TOP-TRANS EXPO LOGISTICS CO., LTD. TEL: (+86) 21 5835 0858 FAX: (+86) 21 5835 0929 CONTACT: MR. FRANK ZHU FOR: 79TH CMEF / ICMD 2018</p>	<p>CONSIGNEE & NOTIFY PARTY: TOP-TRANS EXPO LOGISTICS CO., LTD. TEL: (+86) 21 5835 0858 FAX: (+86) 21 5835 0929 CONTACT: MR. FRANK ZHU FOR: 79TH CMEF / ICMD 2018</p>

2. PRE-ALERT OF SHIPPING INFORMATION AND DISPATCH OF DOCUMENTS

- **For air shipments - to Shanghai Airport:**

The following information must be sent to **DHL** as pre-alert:

- a. Flight number of aircraft.
- b. Date of Departure from Foreign Airport and Date of Arrival Shanghai
- c. Master Airway & House Airway Bill No.
- d. Number of pieces, Weight and Measurement of Each Package
- e. List of Exhibits (LOE)
- f. Declaration of non-wooden packing materials (original)
- g. Heat Treatment and / or MB fumigation certificate for wooden packing materials (original)
- h. Special Handling Instruction

- **For sea shipments - to Shanghai Seaport:**

The following information must be sent to **DHL** as pre-alert:

- a. Name of vessel and voy. no.
- b. Date of departure from foreign seaport and date of arrival Shanghai
- c. Ocean bill of lading no.
- d. Number of pieces, weight and measurement of each package
- e. List of Exhibits (LOE)
- f. Declaration of non-wooden packing materials (original)
- g. Heat treatment and / or MB fumigation certificate for wooden packing materials (original)
- h. Special handling instruction

3. LIST OF EXHIBITS (LOE)

Please complete one "LIST OF EXHIBITS" (Appendix III) for each package (except literature) and return to DHL according to the schedule herein.

IMPORTANT - This is the most important document to arrange the customs clearance for temporary importation of exhibits into China. **Please ensure all the items listed on each column of the form have been completed precisely**, including the HS code number to identify the tax rate for Customs data entry. Incorrect information will cause re-declaration and eventually delay in customs clearance.

- **MODEL and SERIAL Numbers of Equipment**

Please be informed that, for all exhibitions in China, exhibitor must provide the **MODEL and SERIAL numbers** of their exhibiting equipment with declared value at or over US\$500.00 (per unit).

Customs officers will record the **MODEL and SERIAL numbers** of all the equipment (especially of machinery products) during their inspection when import. This record will be checked again during the export.

In such case, it is strongly recommended that the exhibitor should print the **MODEL and SERIAL numbers** of the exhibition equipment on each packing case in order to shorten the time that is spent on the Customs Inspection for return / re-export / transfer / sold exhibits.

- **Material of the Exhibits**

Exhibitors must declare the material of each exhibit on the LOE (especially for stand fitting materials. E.g. made by plastic; wooden; iron; steel; metal or other material, etc) in order to identify the HS code numbers for input of Customs data.

D. CENSORSHIP ITEMS

It is stipulated by the General Administration of Press and Publication of the People's Republic of China (hereafter as GAPP) and the Chinese Customs that : Advertising materials and technical information materials including but not limited to literature, films, slides, audiotapes, videotapes, photos, advertising gifts, map illustrations, directions and other publicity materials shall not be allowed for display or use or distribution at the exhibition before approved by GAPP in Beijing. **The Chinese Customs has the right to reject import if prior approval is not granted.** Therefore, it is **NOT** recommended to ship these items to the exhibition directly.

Please submit 3 samples each to **DHL** for censorship at least 6 weeks before the show. **DHL** will then on forward them to the Chinese Authorities for inspection. GAPP will decide whether to approve or not the display or use or distribution of the materials. If approved, an import approval permit will be issued; if not, GAPP will advise the reasons.

Please be aware that the Chinese Customs may charge tax/duties for these items and the cost is for account of the exhibitors. **Distribution of periodicals in the exhibition is strictly prohibited.**

E. DANGEROUS GOODS / HAZARDOUS GOODS

Corresponding IMCO certificate is a must for any dangerous goods / hazardous goods dispatched. The original certificate must be attached to the original airway bill or ocean bill of lading sending to the consignee. Please send a copy of this document to **DHL** by fax or by email before the original is sent out.

Surcharge for handling of dangerous cargo will incur. Please refer to the attached tariff for the rate.

F. HAND-CARRIED EXHIBITS (FOR GENERAL CARGO ONLY)

Exhibitors are strongly advised **NOT** to hand carry goods to exhibition. Should it be inevitable, exhibitor must declare to the Customs that their hand-carried goods are for exhibition purpose in case they are detained. Please immediately hand over the detention slip and the duly-filled “**LIST OF EXHIBITS**” (**Appendix III**) to **DHL**’ staff at fair-site.

Only with these documents, can **DHL** apply for the Customs Cover to collect those detained exhibits at exhibitor’s expenses according to the attached tariff. Please allow 1-2 working days to finish this Customs clearance and collection procedures.

G. PACKING INSTRUCTIONS

It is recommended that whenever possible, freight must be packed in cases and/or crates suitable for use for return shipments, if necessary. To protect goods against multiple handling during transit, it is recommended that contents should be securely choked, blocked and braced. Any damage and claims will not be accepted caused by unsuitable packing. Please ensure the followings:

- All cases should be bolted rather than screwed or nailed.
- Stapled or Stitched-nailed crates or cartons should not be used except for disposable goods.
- If cases cannot be slung, they should be mounted on skids to facilitate the handling with forklift trucks.
- Exhibitor, at their discretion, may plan to exhibit equipment on skid, as the floor may not always be completely level. These skids must however be suitably covered to preserve the overall presentation of the exhibition.
- To minimize risk of loss, damage or delay, please avoid shipping your cargoes in small packages (individual package for over 1 cbm is recommended, e.g. 1m x 1m x 1m). We recommend you use big strong cases with small cartons collected together inside.
- It is advisable to include a quantity of spare packing materials (e.g. wrapping paper, plastic foil, etc.) in your original shipment to replace any that may be inadvertently destroyed during unpacking.
- **Protection against Damage and Rain**

Please be advised that cargoes will be placed outdoors many times including open-air storage at the exhibition site. It is recommended that the packing of case must be strong enough to protect the cargoes from damage and rain. Packing in cartons is not recommended, as it is not suitable for repeated handling and repacking.

When cargoes are repacked with used packing materials, these packing are regarded as no longer suitable to protect cargoes against damage / moisture compared with the originals. Exhibitors shall therefore bear the responsibility for the consequences arising therefrom.

- **Heavy and Oversized Cargoes**

Exhibitors with heavy or oversized cargoes must be on-site early and direct the operation of unpacking and positioning heavy cargoes. If a mobile crane or forklift is required for installation of equipment, exhibitors should send their requirements to **DHL** in advance. For quotation of hiring such equipment, please refer to the attached tariff. A detailed layout should also be provided to **DHL** for better on-site operations.

Cases for heavy cargoes should be so constructed that the sides are jointed by bolts rather than by nails or screws. This will prevent the case from being damaged during unpacking and will save considerable time, especially during exhibition closing. Please mark the front side of the case clearly to ensure correct positioning.

H. MARKING INSTRUCTIONS

Shipping labels are provided (Appendix II). Please apply a minimum of two shipping labels per package.

• SPECIAL MARKINGS

Please indicate below markings on the sides of the crates/cases if applicable:

- Label **FRAGILE** items on all sides.
- Items, which must be kept in upright position, on 2 sides, label **THIS SIDE UP**.
- Items which cannot be stored outdoors must be marked on 2 sides with **THE UMBRELLA SYMBOL**.
- Stripes should be painted on vessels, tanks and similar equipment to indicate where slings must be placed for hoisting, also label **SLING** in the proper location.
- Cases containing spare parts must be marked **SPARE PARTS** and contain only spare parts.
- **CENTER OF GRAVITY**, **FRONT**, **BACK** and **LIFTING POINT** signs must be clearly marked externally for uneven loads and bulky items.
- Other markings should conform to the International Rules and Regulations governing packing signs and symbols.

I. DECLARATION OF WOODEN OR NON-WOODEN PACKING

• Observe District

All countries / Cities (Including Hong Kong SAR, Macau SAR and Taiwan)

• Observe Scope

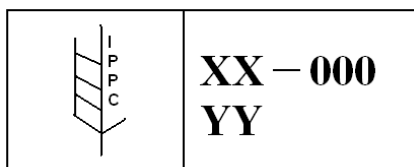
All non-manufactured wooden packing materials to be used to carry, pack, pad and support, and reinforce the goods, such as wooden case, crate, pallet, frame, pal, wooden pole, wedge, sleeper and pad.

• Exempted Scope

- Those wooden composite products after being heated and pressed treatment, such as plywood, particleboard and fiberboard.
- Veneer core, saw dust, wood fiber and particle and other wood materials with its thickness equal or less than 6mm.

• Observe Requirement

All import wooden packing materials must be treated by Heat Treatment (HT) or Methyl Bromide (MB) fumigation at the origin, and put the Mark of IPPC (sample shown as below) on two opposite sides of the wooden packing material. The Mark should contain the valid symbol approved by IPPC, country code, unique number of producer / treatment designated by the National Plant Protection Organization (NPPO) of exporting countries and treatment methods (HT, MB). For wooden packing materials without the approved mark or with approved mark but intercepts the live harmful pest, the cargoes will be disposed or returned to the origin.



Where:
IPPC - Abbreviation of "International Plant Protection Convention";
XX - International Standardization Organization (ISO) two letter country code;
000 - Wood packing producing enterprise code approved by official plant quarantine authorizations in export counties or territories;
YY - The phytosanitary treatment measures, Methyl Bromide Fumigating - MB, Heat Treatment - HT

Please issue 2 original certificates. One original certificate must be attached to the original airway bill or ocean bills of lading sending to consignee for submitting to China Entry & Exit Inspection and Quarantine. The second original must be sent to **DHL**. Please send a copy of this document to **DHL** by fax or by email before the originals are sent out.

• Non-Wooden Packing Materials

For goods that are not packed with wooden packing materials or are not loaded on a wooden pallet, exhibitors are required to issue a "Declaration of non-wooden packing materials". Please issue 2 originals with company stamp and signature. One original must be attached to the original airway bill or ocean bills of lading sending

to consignee for submitting to China Entry & Exit Inspection and Quarantine. The second original must be sent to **DHL**. Please send a copy of this document to **DHL** by fax or by email before the originals are sent out.

If failed to make the necessary arrangement for the handling of wooden packing goods, exhibitor should be responsible for the penalties from Chinese Authorities and the delay of exhibits delivery to stand.

J. UNPACKING, REPACKING AND DELIVERY OF EXHIBITS

DHL will deliver cargoes to stands, assist unpacking and repacking and customs clearance against signature of exhibitors or their authorized agents. Exhibitors are highly recommended that their representatives be present on-site during move-in and move-out period to supervise positioning, unpacking and repacking of exhibits, as the on-site operations will be carried out at exhibitor's risk. **DHL** will not be responsible for delay of customs clearance and positioning / displaying of exhibits due to late arrival of exhibitors' representatives or without receiving explicit instruction from exhibitors beforehand.

No exhibits are allowed to unpack on or take away from the show ground without Authorities' approval through **DHL** as they are imported to China on the basis of temporary importation permission. **DHL** will not be responsible for any confiscation and / or fines arising therefrom.

During the move-in and move-out, all exhibitors or their authorized agents should defer to the on-site arrangement of **DHL**' staff on site strictly. If exhibitors or their authorized agents take action without the permission of **DHL**' staff on site, **DHL** will not be responsible for any result and / or damage therefrom.

K. STORAGE OF CARGOES DURING THE EXHIBITION

Exhibitors requiring their cargoes (as opposed to empty cases) stored during the exhibition are requested to notify **DHL** as soon as possible, allowing the staff to make special arrangements. Access to cargoes once stored may be possible at certain times during the exhibition. These times, if available, will be published at a later date.

L. MOVE-OUT

During the exhibition, **DHL** staff will give the exhibitor forms for return/disposal instructions, i.e. return; sold; consumed or abandoned; etc., of your goods. Please complete and return the form to **DHL** on or before the closing day for further arrangements.

Return exhibits can only be shipped out upon the completion of customs clearance, which normally takes 14 working days to finish, counting from the first working day after the move-out operation is done. Should exhibitor ask for priority or express service to accommodate its needs, please inform **DHL** earlier for earlier arrangement; while the final decision is subject to the Customs' approval. Surcharge for priority or express service applies. Please refer to the attached tariff for the rate.

M. EXHIBITS TO BE RETAINED IN CHINA FOR SALE OR DONATION

Per the new regulation of Chinese Customs, exhibits are not allowed to be kept in the fair site after the show. All exhibits will therefore be transferred to a Bonded Warehouse under the custody of Chinese Customs.

The warehouse handling and storage charges occurred would be settled directly between the exhibitor / buyer and the warehouse. **DHL** will not be involved in this handling unless **DHL** receive any written instruction from exhibitor to handle on their behalf in China.

According to the current regulation, exhibits are allowed to be kept in Bonded Warehouse for no longer than six months from the date of import. After that, the exhibits will be at the disposal of the Chinese Customs.



N. PAYMENT

- **Payment terms**

Inward: Cargoes will be delivered to fair booth upon full payment is settled according to **the schedule**.

Outward: Return shipment will be effective and / or Airway Bills or Ocean Bills of Lading will be released upon receipt of full payment.

All payment must be made without any deduction or deferment on account of any claim, counterclaim or offset.

Please kindly pay off all the charges timely and send the bank slip by email. **DHL** is entitled to cancel the services without any liability if the charges fail to reach **DHL** in time.

- **Account details:**

Account	DHL Global Forwarding (China) Co., Ltd.
Company Address	Orient International Finance Plaza No.318 South Zhongshan Road, 200010, Shanghai, China
Bank Name	Standard Chartered Bank(China) Limited Shanghai Branch
Bank Address	Standard Chartered Tower, 201 Century Avenue, Pudong Shanghai 200120
Account No.	RMB: 501510859403
	USD: 4031881011
	EUR: 501510859403
Swift code	SCBLCNSXsha
TAX ID	310101607386229
Remark	Charges for "77TH CMEF / ICMD 2017"

(Remitting bank charges are to be borne by the payer)

O. INSURANCE & CONDITIONS OF BUSINESS

All cargoes are requested for fully covered insurance during the whole journey, including the exhibition period. A copy of the insurance policy should be brought to the fair in case of any necessary survey.

If any loss or damages occur, please inform **DHL** timely and **DHL** will inform the Customs for handling. As the procedure is complicated, please take care of your goods during the fair to avoid such case happen. Please be kindly noted that even the exhibits are insured, the relevant tax and duty are still inevitable.

All services and work undertaken by **DHL** are carried out exclusively according to the terms and conditions outlined in the Company Terms and Conditions of Trading, which, in certain cases, exclude or limit the company's liability. Copies available upon request.

Use of services from **DHL**, be it partial or complete, and any requirement for additional services at any time before, during or after the exhibition, expressed orally and / or in writing and / or by conduct, implies acknowledgement and acceptance to the foregoing.

SERVICES AND RATES For General Cargoes

I. INWARD MOVEMENT

1) From Shanghai port to booth

For freight arriving directly in Shanghai: customs clearance on a temporary basis, transport from terminal to the storage area of fair-site, sorting and delivery to fair-booth, assisting exhibitors in unpacking and positioning of exhibits (assembling & 2nd time positioning excluded), removing empty cases and packing materials to on-site storage place (outdoor).

Air Freight

Basic handling rate	RMB8.00 per chargeable weight kilo
Min. charge	RMB1,200.00 per consignment per exhibitor

Land / Sea Freight

Basic handling rate	RMB620.00 per cbm or 1,000kgs, whichever is greater
Min. charge LCL	RMB1,860.00 per consignment per exhibitor
Min. charge FCL 20' GP	RMB13,000.00 per 20' GP container
Min. charge FCL 40' GP	RMB26,000.00 per 40' GP container
Min. charge FCL 40' HQ	RMB28,250.00 per 40' HQ container

II. OUTWARD MOVEMENT

Services and rates same as Inward movement (item I).

III. HEAVY-LIFT / OVER-SIZE SURCHARGES

For individual package				Rates	
Parameter					
Length (metre)	Width (metre)	Height (metre)	Weight (ton)	Attaining or exceeding 1-2 parameter(s)	Attaining or exceeding 3-4 parameters
≥ 5 m	≥ 2.1 m	≥ 2.1 m	≥ 3 ton	20 %	30 %
≥ 7 m	≥ 2.3 m	≥ 2.5 m	≥ 5 ton	30 %	50 %
≥ 10 m	≥ 2.4 m	≥ 2.8 m	≥ 10 ton	To be advised	

** Applicable to all the items I-II.

IV. DOCUMENTATION FEE

Service rate	RMB560.00 per consignment per exhibitor
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V. MISCELLANEOUS CHARGES

1) EDI customs fee

(Applicable to both inward and / or outward movement)

Handling	RMB350.00 per consignment per exhibitor
Input data on "List of Exhibits" into Customs computer	RMB60.00 per page

2) Quarantine declaration fee

(Applicable to both inward and / or outward movement)

Handling	RMB350.00 per consignment per exhibitor
Input data on "List of Exhibits" into Customs computer	RMB60.00 per page

3) Translation of "List of Exhibits" form

Service rate	RMB70.00 per page
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4) Fill-in the H.S.No. on "List of Exhibits" form

Service rate	RMB40.00 per page
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5) Re-completion of "List of Exhibits" form

(Applicable only to any submission in the format other than EXCEL, in computer typing, or by e-mail)
 (Applicable to inward movement only)

Service rate	RMB40.00 per page
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6) Customs clearance fee for exhibits against undertaking licence for ATA CARNET

Service rate	RMB1,000.00 per licence or carnet per entry per city
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7) Quarantine service and handling charge

(Applicable to both air and / or sea freight)

a) Wooden case or skid or pallet	RMB90.00 per case
b) Non-wooden packing	RMB30.00 per case
c) Per 20' Container	RMB300.00 per 20' container
d) Per 40' Container	RMB600.00 per 40' container

** Items (a - b) are applicable to LCL shipments.

** Items (a - d) are applicable to FCL shipments.

8) Quarantine and / or customs inspection at cost

9) Fumigation charges

(Applicable to both air and / or sea freight)

a) Under 2 cbm	RMB800.00 per consignment per exhibitor
b) 2 cbm or over	RMB1,280.00 per consignment per exhibitor
c) 20' container or 40' container	RMB1,280.00 per container per consignment

** Items (a - b) are applicable to LCL shipment.

** Items (a - c) are applicable to FCL shipment.

10) Terminal charges at Shanghai seaport/airport

Air freight

Terminal Charges	RMB2.80 per chargeable weight kilo
Min. charge	150 kilo per consignment per exhibitor

Sea freight (LCL)

Terminal charges	RMB400.00 per cbm
Delivery order fee	RMB300.00 per cbm
Min. charge	3 cbm per consignment per exhibitor



Sea freight (FCL)

Terminal charges	20' GP container	RMB2,400.00 per unit
	40' GP container	RMB4,600.00 per unit
	20' special cntr	RMB2,600.00 per unit
	40' special cntr	RMB5,000.00 per unit
Delivery order fee		RMB1,000.00 per unit

*if above rates can not cover actual costs, all third party's charges incurred will be charged as per outlay.

11) Warehousing services in China

Storage charges are counted from the date of exhibits arrival, exhibition period, and till departure of the site / bonded warehouse / China Port.

Air freight

Storage Charges	RMB0.90 per kg per day
Warehouse handling	RMB0.18 per kg per single entry
Min. charge	150 kilo per consignment per exhibitor

Sea freight (LCL)

Storage Charges	RMB9.00 per cbm per day
Warehouse handling	RMB18.00 per cbm per single entry
Min. charge	3 cbm per consignment per exhibitor

Sea freight (FCL)

Storage Charges	RMB175.00 per teu per day
Warehouse handling	RMB18.00 per cbm per single entry
Min. charge	23cbm per 20' GP, 46cbm per 40' GP, 50cbm per 40' HQ
During exhibition period, container stored at fair-site	RMB450.00 per teu per day

12) Container haulage

Return of empty container from exhibition-site to Shanghai sea terminal for FCL shipments or vice versa.

Container haulage	Per 20' Container	Per 40' Container
	RMB2,100.00 per trip	RMB3,200.00 per trip

13) Cash deposit for temporary importation

a. Deposit fee for inbound shipment without ATA Carnet, which must be paid before the goods arrival China port. The deposit fee will be returned after the goods departed China port without any argument by Chinese Customs	35% x Cargo Value (CIF Value)
b. Agent handling fee	5% on item a.

REMARKS

- Above charges exclude freights, lashing, purchasing of tarpaulin, and any materials required for lashing, or special container loading, tax/duties, or any items not covered in this tariff. Exhibitors should reimburse **DHL** for the cost if they incur, plus 5% commission.
- Volume/Weight Conversion for airfreight is 6 cbm equal to 1,000 kgs. Volume/Weight Conversion for rail-freight is 3 cbm equal to 1,000 kgs.
- All inbound shipments (sea freight, air freight, or land / rail freight) must be consigned as per our consignment instruction and on "**FREIGHT PREPAID**" basis; otherwise we shall levy **10% commission** on the freight, which we pay on your behalf to the local carriers. The willingness of payment on behalf of

the client is solely at the discretion of DHL.

4. To ensure safe and orderly quality on-site operation, all shipments consigned to the subject exhibition are requested to be communicated with DHL in advance. Failure in doing that or the inconsistency in cargo details that is considered to interrupt normal operation may lead to delay in operation, plus 30% surcharge. DHL does not take any responsibility for anything thus caused.
5. Additional charges incurred for wrong consignee details will be **RMB1,200.00 per consignment per exhibitor**.
6. All shipments arriving in Shanghai by HAWB will incur additional agency handling fee at **RMB380.00 per HAWB** and vice versa.
7. For cargoes and / or documents arrive after deadline, a surcharge at **30% of inward movement charge, EDI customs fee and quarantine declaration fee (Min. RMB1,000.00 per consignment per exhibitor)** and RMB650.00 per consignment for late document submission will be levied to cover the additional cost, but this is not a guarantee of the late-come cargoes' arrival at the site in time.
8. Above rates are based on general cargoes only, for specialized cargoes, e.g. dangerous cargo, temperature-controlled cargo, valued goods, additional charges will be levied. The definition of dangerous cargoes is subject to the declaration on the freight bills issued by carriers in accordance to the International Maritime Dangerous Goods (IMDG Code) for surface shipments, and Dangerous Goods Regulations (DGR) of International Air Transport Association (IATA) for air shipments.
9. Return exhibits can only be shipped out upon the completion of customs clearance, which normally takes 14 working days to finish, counting from the first working day after the move-out operation is done. Should exhibitor ask for priority or express service to accommodate its needs, please inform us earlier. A **30% surcharge on top of the official tariff** will be requested to cover the extra effort spent; while the final decision is subject to the Customs' approval.
10. Costs will incur for the disposal handling of stand structures, stand elements, floor coverings, machinery & parts of machinery (Excluding removal of waste materials and products, and toxic materials). Please consult DHL for the rate.
11. No unpacked cargoes without container are accepted.
12. According to "Tax Policy Concerning Nationwide Implementation of VAT Pilot Program for Transport and Modern Services Sectors" (referred to Cai Shui [2013] No. 37), jointly issued by the Ministry of Finance (MOF) and the State Administration of Taxation (SAT) of PRC on 24th May 2013, Value Added Tax (VAT) will be expanded national wide for logistics and other selective modern service industries and the relevant tax policies for initial pilots will be repealed simultaneously. Effective from 1st Aug'2013, all the services provided by **DHL** will be subject to 6% VAT.
13. Any service required from exhibitors not covered by this tariff will be quoted separately upon request.
14. **DHL** does not take any responsibility for:
 - a) any exhibits not allowed by the organizer or Chinese Customs to be sold or displayed in fair site.
 - b) any tax / duty for sold exhibits.
15. This tariff is compiled on volume or weight basis and has no correlation with the value of cargoes, thus no insurance coverage is included. All cargoes are requested for fully covered insurance
16. All services and work undertaken by **DHL** are carried out exclusively according to the terms and conditions outlined in the Company Terms and Conditions of Trading, which, in certain cases, exclude or limit the company's liability. Copies available upon request.
17. Use of services from **DHL**, be it partial or complete, and any requirement for additional services at any time before, during or after the exhibition, expressed orally and / or in writing and / or by conduct, implies acknowledgement and acceptance to the foregoing.